



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR  
ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00**

**REFERENCE NO. UEDA/SCM/DD02/2024**

**REQUEST FOR FACILITATOR TO CONDUCT THE STRATEGIC  
PLANNING FOR UTHUKELA ECONOMIC DEVELOPMENT AGENCY**

**11 APRIL 2024**

uThukela Economic Development Agency is hereby invites quotations from qualified and experienced service provider for the following:

<b>Item No.</b>	<b>Specifications</b>	<b>Quantity</b>
<b>1.</b>	FACILITATOR TO CONDUCT THE STRATEGIC PLANNING FOR PERIOD OF 3 DAYS AT UTHUKELA ECONOMIC DEVELOPMENT AGENCY,131 MURCHISON STREET LADYSMITH 3370	3 Days
	<b><u>SPECIAL CONDITIONS:</u></b>  <b>1.</b> Suppliers are to adhere strictly to the specifications given. <b>2.</b> Not adhering to the specifications, will result in the quotation not being considered. <b>3.</b> Faxed or e-mailed quotations will not be accepted. <b>4.</b> Advert will run for 7 days.	

**GENERAL CONDITIONS:**

**Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement).**

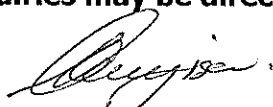
- 1. Sealed quotations outwardly marked: Ref. No. UEDA/SCM/DD02/2024: Request for facilitator to conduct the strategic planning for uThukela Economic Development Agency. must be addressed to the **Chief executive officer** and placed in the Tender Box, 131 Murchison Street, Ladysmith, **not later than 12H00 on Thursday,18 April 2024****

2. **MBD1, MBD4, MBD6.1, MBD6.2, MBD 8 and MBD 9** forms must be filled in and submitted **together with the quotation.**
3. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2022.**
4. In terms of Regulation 6, the allocation of **20 points as per Preferential Procurement Policy Framework Act of 2022** will be applicable.
5. **The 80/20 preference point system in terms of the Municipality's policy will be applicable as follows:**

	<b>Points</b>
<b>Price</b>	<b>80</b>
<b>Specific Goals (20 Points)</b>	
-Race-100% Black Owned	<b>5</b>
-Gender-100% woman Owned	<b>5</b>
-Disability	<b>5</b>
-Locality-Office Based in uThukela District Municipality	<b>5</b>
<b>Total points for price and specific Goal</b>	<b>100</b>

6. Prices quoted must include value added tax if suppliers are registered for VAT, delivery charges and off-loading to the municipal premises.
7. **No bid will be accepted from person in the service of the state.**
8. **Any quote will not necessary be accepted and the Municipality Reserves the Right to Accept the whole or any Part of Any quote.**
9. **A valid SARS tax Pin number must be** submitted together with the document.
10. Prices altered by means of correction fluid **will not** be considered
11. **Preference will be given to Database Suppliers**
12. **A current (30 days) Business and or Business Residential municipal account for all services must** be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.
13. **Proof of registration,** on the central supplier database of government.

**Enquiries may be directed to: Sne Maphalala Tell: 084 580 4404**



**Checked by: Fanelesbonge Mbuyisa**

**(Acting Chief Financial Officer)**



**SB Sibisi**  
**Acting Chief Executive Officer**